

Orange High School PTSO

PTSO Mini-Grant Guidelines 2021-22 School Year

The PTSO offers mini-grants to OHS teachers and staff to support the academic needs of OHS students. Our priority is to encourage creativity and innovation in teaching, in its many forms. We prioritize projects that will serve a large number of students over a long time period, and we actively seek to support a wide range of departments/units.

The following policies and procedures apply:

1. The maximum award amount is \$300.
2. If awarded a grant, the teacher or staff member can purchase the items and submit receipt(s) to the PTSO for reimbursement. If this is not possible, other arrangements can be made.
3. **If awarded a grant, all purchases must be made by October 29.**
4. If awarded a grant, teachers & staff will submit by Dec 15, 2021 a brief follow-up "report" found on the PTSO website. Failure to submit the report will mean the teacher or staff member is ineligible for a mini-grant during the next school year.
5. In general, field trips and projects with recurring expenses will be given a lower priority when compared to other applications.

Questions? Email ohsptso@gmail.com.